



Southampton Mela Festival 2024

Stall Booking Form

Hoglands Park, Saturday 13th July 2024, 11am - 10pm

Please complete this form to book a stall for miscellaneous use e.g. retail goods, pre-packaged foods, service providers, information stalls etc. Note there are separate booking forms and price lists for the Art Bazaar and catering stands.

Applicant Information

Full Name :

Trading Name (& Charity no.) :

Address :

Postcode :

Mobile :

Phone :

Email :

Your Product

Type of stall (info, toys, clothes etc.) Please give a full description of all items, services and promotional signage you will be displaying. Please note that the use of **black henna is prohibited** due to health and safety reasons.

Stall Pitch Fees

The Art Tent (Indoor exhibitors)

Please tick

3m x 3m stall pitch (inc. 4 chairs & 2 tables) : £225 including VAT

Outdoor Stalls (measurement refers to the width of the front of the pitch)

Note: Tables, chairs & shelters/gazebos are NOT provided for outdoor pitches.

Please tick

Up to 3m : £180 including VAT

3m to 4m : £225 including VAT

4m to 6m : £299 including VAT

A 10% discount is available for Registered Charities (please provide your Charity Number above)

Power & fuel : £150 including VAT



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Payment

TOTAL £

Please make payment when sending this booking form. BACS Transfer to Lloyds Bank PLC:
Art Asia Trust Ltd / Account No: 66764260 / Sort Code: 30-99-50

The deadline for booking a stall is **28th June 2024**

Documents & Signature

Please tick

I enclose a copy of my Public Liability Certificate

I enclose a copy of my Employers Liability Certificate

If you have requested power to your pitch, you will need to show that all electrical equipment brought onto site is up to date with PAT testing.

Stallholders are responsible for removing or disposing of rubbish in the bins provided.

ALL RUBBISH MUST BE CLEARED FROM THE PITCH. A CHARGE WILL BE MADE TO STALLHOLDERS WHO LEAVE RUBBISH AND WASTE BEHIND ON THEIR PITCH.

I/we hereby apply for space as indicated above, I/we have been provided with and have read and understand the Terms and Conditions of the Southampton Mela Festival and will abide by them.

Signed

Print Name

Date

Position in Organisation

Submit your completed form to:

mela.admin@artasia.org.uk

Please note that all communications and enquiries must be through email:

mela.admin@artasia.org.uk



Registered in England & Wales, Art Asia Trust,
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