



SOUTHAMPTON MELA FESTIVAL
STALL BOOKING FORM
Hoglands Park
Saturday 16th July 2022 12pm - 9pm

Art Asia Trust Ltd, Suite 3, Fairways House, Mount Pleasant Road, Southampton, SO14 0QB
 Please note that all communications and enquiries must be through email: admin@artasia.org.uk

PLEASE COMPLETE THIS FORM IN FULL BLOCK CAPITALS AND RETURN IT TO: admin@artasia.org.uk

APPLICANT NAME:
 TRADING NAME
 TRADING ADDRESS.....

 POST CODE.....TELEPHONE.....
 MOBILE.....EMAIL.....

YOUR PRODUCT - PLEASE GIVE A FULL DESCRIPTION OF ALL ITEMS, SERVICES AND PROMOTIONAL SIGNAGE YOU WILL BE DISPLAYING.....

TYPE OF STALL (info, toy, clothes etc) PLEASE NOTE THE USE OF **BLACK HENNA IS PROHIBITED** DUE TO HEALTH AND SAFETY REASONS

LIST OF ALL ITEMS, SERVICES AND PROMOTIONAL ACTIVITIES.....

TABLES/CHAIRS & SHELTER i.e. GAZEBO, MUST BE PROVIDED BY STALLHOLDER

STALL PITCH FEES *Please tick*
 (There is a separate price list and booking form that applies to catering units)

INDOOR STALLS		
3m x 3m Stall pitch	£180.00 including VAT	<input type="checkbox"/>
OUTDOOR STALLS		
3m x 3m Stall pitch	£144.00 including VAT	<input type="checkbox"/>
4m x 4m Stall pitch	£180.00 including VAT	<input type="checkbox"/>
6m x 6m Stall pitch	£240.00 including VAT	<input type="checkbox"/>

A 10% Discount Available for Registered Charities (Please provide Charity Number above)
 ALL OTHER REQUIREMENTS CAN BE NEGOTIATED

TOTAL £..... Please make payment when sending this booking form

BACS Transfer – HSBC Art Asia Trust Ltd / Account No: 81141104 / Sort Code: 40-42-19

THE DEADLINE FOR BOOKING A STALL IS 3rd June 2022

Please tick the boxes below

<i>I enclose a copy of my Public Liability Certificate</i>	<input type="checkbox"/>
<i>I enclose copy of my Employers Liability Certificate</i>	<input type="checkbox"/>
<i>All power (add £60 connection fee VAT included)</i>	<input type="checkbox"/>

ALL EQUIPMENT ON SITE WILL NEED TO SHOW THAT IT IS UP-TO-DATE WITH PAT TESTING

ALL RUBBISH MUST BE CLEARED FROM THE SITE, IF NOT A CHARGE WILL BE MADE

I/we hereby apply for space as indicated above, I/we have been provided with and have read and understand the terms and conditions of the Southampton Mela Festival and will abide by them.

SIGNED.....DATE.....

PRINT NAME.....POSITION IN COMPANY.....
 REGISTERED IN ENGLAND & WALES, ART ASIA TRUST LIMITED, COMPANY NUMBER 2964315, CHARITY NUMBER 107 0019, VAT NO. 711 6959 87